

Notice of Vacancy

**M.S.D. of Shakamak
Elementary Teaching Position**

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- **Help all students develop competence and confidence simultaneously through a balance of acquiring basic skills and developing conceptual understanding.**
- **Monitor, supervise, coordinate and enforce rules of conduct and behavior for assigned students, and reinforce positive student behaviors in accordance with school and district policy.**
- **Observes, evaluates, reports and records students' performance, behavior, social development, and physical health.**
- **Communicates with parents or guardians, teachers, counselors, and administrators.**
- **Prepare educational course outlines, objectives and materials according to curriculum guidelines or state and local requirements.**
- **Present subject matter to students, using various teaching methods and technology, adjusting teaching style and method to meet student learning style.**

QUALIFICATION REQUIREMENTS:

- **Have the ability to demonstrate critical thinking and problem solving skills.**
- **Have the ability to manage a classroom and coordinate and instruct student activities.**

EXPERIENCE:

Experience Preferred

LICENSE:

- **Have a valid Indiana state teaching license in elementary education.**

WORK ENVIRONMENT:

Classroom

**Applications can be downloaded at www.shakamak.k12.in.us
Application deadline is March 15, 2024**